



**Todos Juntos**  
ALL TOGETHER

# Application for Employment

**Eric Johnston, Executive Director** 1-503-544-1513  
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PO Box 645 Canby, OR 97013

**Working together we influence the development of whole communities**

**Instructions:** *Print clearly in black or blue ink. Answer all questions. Sign and date the form.*

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment. We do not discriminate in staff, board, volunteers, volunteer committees, or recipients of services on the basis of a person's race, religion, sex, sexual orientation, age, national origin, ancestry, marital status, veteran status, or mental or physical disability, or any other status prohibited by applicable law.

## PERSONAL INFORMATION

NAME (LAST NAME FIRST)			BIRTHDATE		SOCIAL SECURITY NUMBER	
PRESENT ADDRESS		APT #	CITY		STATE	ZIP
PERMENENT ADDRESS		APT #	CITY		STATE	ZIP
ARE YOU 18 YEARS OR OLDER?		HOME PHONE			CELL PHONE	
WORK PHONE		FAX		E-MAIL		

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? [ ] Yes [ ] No

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:

## DESIRED EMPLOYMENT

POSITION		DATE YOU CAN START		SALARY DESIRED	
Are You Employed Now		If SO, WHERE?			
May we inquire of your current employer?			DAYS/HOURS AVAILABLE		
Yes _____ No _____					
Have you ever applied to this company before?				Where?	When?
Have you ever worked for this company before?				Where?	When?
Reason for leaving:					
Name of your last supervisor at this company					
Who referred you to this company ?					

## EDUCATION

SCHOOL LEVEL	NAME AND LOCATION	DATES ATTENDED	DID YOU GRADUATE?	DEGREES EARNED
Elementary School				
Middle or Jr. High School				
High School				
College, University, or Trade School				
College, University, or Trade School				
College, University, or Trade School				

## SERVICE RECORD

BRANCH OF SERVICE	DISCHARGE DATE & RANK

## GENERAL INFORMATION

about licenses, skills, hobbies, awards, areas of special interest etc.

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## REFERENCES – 3 PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

Name	Address	Phone number	Business	Years Acquainted

## EMPLOYMENT HISTORY

List information regarding your last three places of employment beginning with your present or last position.

<b>NAME OF PRESENT OR LAST EMPLOYER</b>				
<b>ADDRESS</b>		<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>STARTING DATE</b>	<b>LEAVING DATE</b>		<b>JOB TITLE</b>	
<b>STARTING SALARY</b>	<b>FINAL SALARY</b>		<b>REASON FOR LEAVING</b>	
<b>SUPERVISOR</b>		<b>TITLE</b>	<b>PHONE</b>	
<b>DESCRIPTION OF WORK &amp; RESPONSIBILITIES</b>				

<b>PREVIOUS EMPLOYER</b>				
<b>ADDRESS</b>		<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>STARTING DATE</b>	<b>LEAVING DATE</b>		<b>JOB TITLE</b>	
<b>STARTING SALARY</b>	<b>FINAL SALARY</b>		<b>REASON FOR LEAVING</b>	
<b>SUPERVISOR</b>		<b>TITLE</b>	<b>PHONE</b>	
<b>DESCRIPTION OF WORK &amp; RESPONSIBILITIES</b>				

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<b>STARTING DATE</b>	<b>LEAVING DATE</b>		<b>JOB TITLE</b>	
<b>STARTING SALARY</b>	<b>FINAL SALARY</b>		<b>REASON FOR LEAVING</b>	
<b>SUPERVISOR</b>		<b>TITLE</b>	<b>PHONE</b>	
<b>DESCRIPTION OF WORK &amp; RESPONSIBILITIES</b>				

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Print name \_\_\_\_\_